

Did you ever experience it ?
Handling the foreign VIP customers
Leave it to JTB Corporate Sales

J T B

Corporate Inbound Total Support



Lately, there is a significant increase of Globalization, Foreign Expansion and M&A of Japanese corporates. Therefore, the global meeting consisted of Incentive tour, Technical visit, and convention participation has also rapidly grew to new level that we never expected before.

We are JTB Corporate Sales would like to help you within our knowledge and global offices connection.

We would ease your problem in order to arrange everything.

- M** Meeting: Board Meeting, Sales meeting, Fully coordinated Employees training
- I** Incentive: Incentive・Technical visit tour for invited business partners
- C** Convention: 1-stop service for venue selection, arrangement and payment
- E** Exhibition: Translator・excursion arrangement for the participants

Most Asked !!
4 Questions

- 1st** Feel troublesome on making effective schedule and English itinerary !
- 2nd** Have no idea to handle the Halal, allergic and vegetarian food !
- 3rd** It's hard to find the appropriate sightseeing spots and restaurants !
- 4th** Feel complicated while make a payment toward lots of invoices !

We solve these !

Leave the duties to outsources
as much as possible !!!

1. Alleviation of the workload

We assist you from reservation ~ payment using our travel knowledge !

2. Various travel products

We recommend our over 6,000 contracted hotels and culture experiences in order to provide you the real essence of "Omotenashi"

3. Connection support of our foreign branch offices

We provide the full support by utilizing our foreign branch

1. Alleviation of your workload 『Leave all the arrangements to JTB』

In case of VIP's arrival

We provide you these 32 services below !
All could be done as One-Stop service

Pre arrangements

- Itinerary confirmation
- Preferences confirmation
- Trip schedule planning
- Flight selection, reservation
- Flight reservation contact (in case of alteration or cancellation)
- Flight ticketing, sending
- Hotel quotation, reservation
- Special meal's request
- Pick-up bus, car arrangement
- Interpreter guide arrangement
- Providing the managerial documents

Before the trip

- Sending final guide
- Dispatch confirmation for bus
- Hotel final confirmation
- Restaurant confirmation
- Sightseeing spots confirmation
- Providing meeting with interpreter guide

During the trip

- Pick-up at airport
- Dispatch, guidance of pick up bus or car
- Briefing to participants upon arrival
- Guidance of Sightseeing spots
- Hotel check-in
- Hotel arrival confirmation
- Schedule guidance of the next day
- Trouble support (illness, security)

After leaving Japan

- Greeting to all participants
- Making payment toward
 - ▶ Airline company
 - ▶ Hotel
 - ▶ Restaurant
 - ▶ Sightseeing spots
- Making a report if requested

⑧ Payment

- ▶ Confirm the payment list and content toward each facilities.
- ▶ Making payment toward each facilities

[Payment]

- Complicated to make a separated payment toward each facilities.

① Pre arrangements

- ▶ Adjustment with local person in charge
- ▶ Sending the necessary documents to all participants

[Meeting in local area]

- Conduct a meeting in English.
- Conduct a detail meeting regarding the trip schedule

[Creating the English Itinerary etc]

- Leave the duties to outsources as could as possible

⑦ Arrangement of Tour conductor・Guide・Interpreter

- ▶ Making an arrangements of the tour conductor or travel guide who speak local language.
- ▶ Making an arrangement of an interpreter with certified license.

- An urgent arrangements of English speaking tour conductor or Interpreter Guide.

※ Same as the accommodation, the number of English speaking guide are very limited.

② Transport adjustment

- ▶ Arrangement of English speaking driver
- ▶ Arrangement of premium class bus

- Complicated arrangements of JR, Airline, Bus or taxi

- Difficulty of making an effective itinerary during the limited staying days

⑥ Meeting arrangement

- ▶ Make an arrangement of meeting room with special simultaneous Interpreter booth.

- Complicated preparation.
- Ensuring that everything was set properly for the meeting.

(ex. The usage of projector, computer, lighting, etc)

③ Hotel arrangement

- ▶ Book the rooms of 4-star hotel
- ▶ Finding a room with special private bath or spa

- Difficult to make a booking
- Finding the room with extra spa or hotel with private bath.

※ Lately it has been very difficult to book the rooms especially in Tokyo, since there is a major increase of foreign tourist group.

⑤ Excursion・Shopping・Souvenirs

- ▶ One-day tour after the conference
- ▶ Small trip plan to Hakone or Kyoto

[Excursion]

- Providing a special theme of excursion. (ex. Japanese technology or culture) to make the tourists understand about the real "face" of Japan

[Shopping]

- Difficult to conduct shopping time regarding to the different need an request.

[Souvenirs]

- Providing an information of appropriate shops

④ Restaurant arrangement

- ▶ Making an arrangement regarding the customer's request or their religion, etc

- Hard arrangement for the meal regarding to the religion or allergy.

- Providing a special plan of having dinner and shopping in the evening.

**All-in
one
service**

We provide you various plans for foreigner tourist.

2. Various products 『Providing the best product for your customer』



We could arrange the plan depending of the requests toward hotel, restaurant, Cruise, etc.

Restaurants

和食

Hananomai EdoTokyo Museum Front Branch

Feel the taste of Edo in Ryogoku. There is a sacred Sumo-ring in the middle of the restaurant. Enjoy the traditional performance while having your dinner here

Sukerokunoyado Sadachiyo

Have a time-slip to Edo by visiting This restaurant. You could enjoy the old-city atmosphere and 「Taikomochi」 a traditional Edo art in this facility as well.



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©チムニー(株)



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Houseboat Harumiya

Harumiya is one of many outstanding houseboat in Japan which is very friendly and appropriate for any foreign tourists group. They also provide the services in English. Enjoy the beautiful night view of Odaiba・Tokyo Skytree and another sightseeing spots from the boat.

※Meals and beverages are also included into the plan.

Solamachi-tei

A restaurant inside Solamachi (Tokyo Skytree) which provide you the Edo traditional meals and arts such as Fortune teller and vaudeville arts.



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©屋形船 晴海屋



©屋形船 晴海屋

文化

Exclusive Programmes

Jidaiya Nihon Bunka Taikensho

Enjoy the various products available on this place.

(ex. Shodo, Kimono, Japanese ancient toys, the history of rickshaw, etc)

Japanese Calligraphy

Experience the traditional Japanese Calligraphy by writing the Chinese character you like and you can bring it back home as a souvenir after finished making it.



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提灯
書

Lantern making

You are able to put your name or your favorite design on the lantern and bring it back as a souvenir as well.



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Tea ceremony

Enjoy the original Japanese tea ceremony
You could experience the original tea ceremony such as making a tea by yourself using the real utensils and have some guidance from the experts.
(Candy included)



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茶

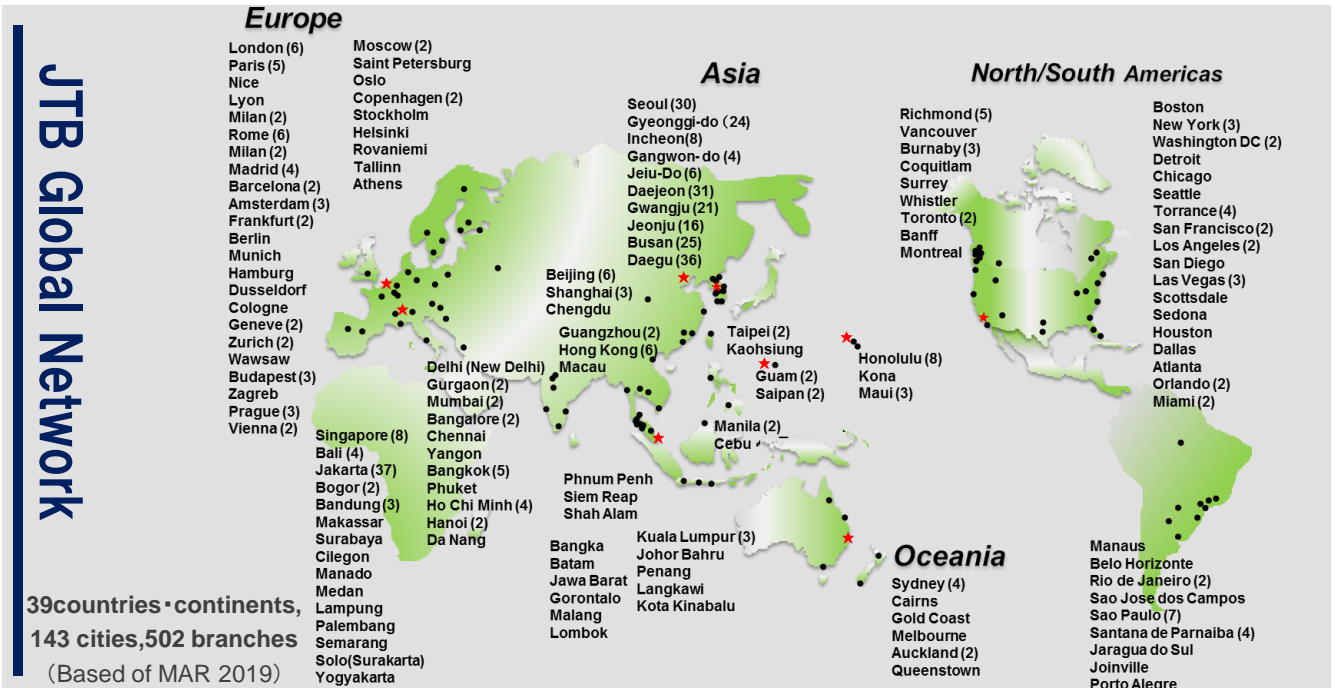
3. Connection with our JTB local branch offices 『Global Network』

Have you ever had this ?

「Wish we could have a detail meeting in local area…」

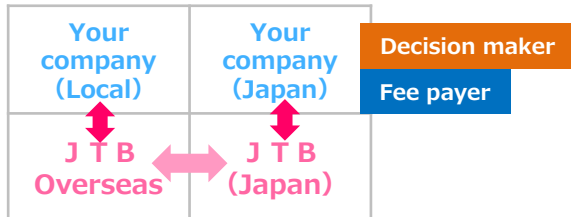
「Wish we could have a direct contact in English with the locals…」

We, JTB Corporate Sales would like to give you the full support by using our global branch offices throughout the world.



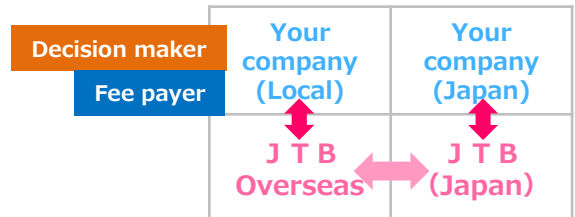
Case① Decision maker, Fee payer both domicile in Japan

We conduct the meeting etc in Japan, while also providing the information to locals



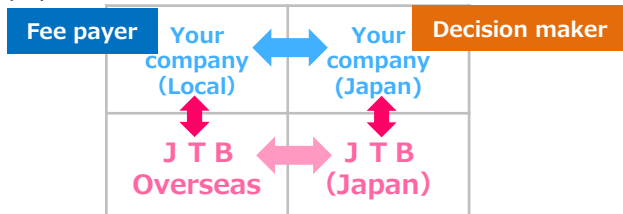
Case② Decision maker, Fee payer both domicile in local area (overseas)

We support the local area using the provided information given by you.



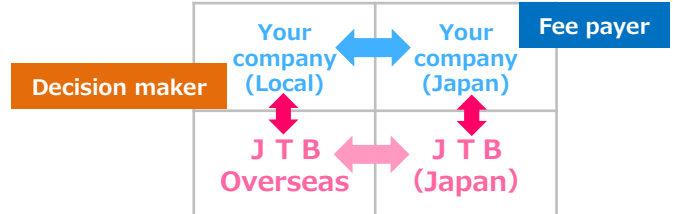
Case③ Decision maker domiciles in Japan, while the fee payer is overseas

We hold the urgent meetings in Japan while providing the information and make a payment in overseas



Case④ Decision maker domiciles overseas While the fee payer is in Japan

We hold the urgent meetings in overseas while providing the information and make a payment in Japan



Contact us here

Please do not hesitate to contact JTB while you need assistance